Data Entrant Fellow
Terms of Reference

Commencement Date: July 2022
Duration: Six (6) Months

Introduction

The Uganda Key Population Consortium (UKPC) was formed on 19th July 2018 at Mulago Referral Hospital, Kampala. To bring together Key Populations (KPs) representatives to collectively define and advocate for common concern issues, including response to shrinking resources and space for key population-led organisations. Thus, the UKPC is an advocacy platform coordinating strategic action, supporting systems, and strengthening structures for all members.

Background

UKPC is currently overseeing the implementation of Data Waffe (https://datawaffe.org/), a digital centre for key population data in Uganda. Data Waffe, translated as "Our Data", was developed to allow the key population community to take control of their data. Previously, there were complaints of data irregularities and inaccessibility where partners either do not give a chance to the community to use their data or the community does not access the data after a project ends.

Icebreakers Uganda initially developed this project with support from Future Challenges and BetterPlaces Hub. UKPC took over the platform after the project ended.

UKPC is planning on hiring a Data Entrant Fellow who will support in receiving, verifying and uploading KP data on the platform. In addition, the successful candidate will ensure that the site is constantly updated and all maintenance issues are implemented.

Line of communication and working arrangement

The Data Entrant Fellow will report to the Communications and advocacy officer while working closely with the Planning, Monitoring, Evaluation and Learning Officer at UKPC.

Working arrangement:

The successful candidate will be expected;

- To support in mapping out data for Key Populations.
- To upload the KP data on the Data Waffe platform
- To monitor the platform

Person Specification

The Data Entrant Fellow should have the following profile:

- A Key Population community member but preferably an LBQ womxn
- Should have an understanding of WordPress and all website hosting platforms
- Have experience in website maintenance or have held a similar position before

Please send your application to info@ugandakpc.org with the subject: [surname] Data Entrant Fellow.

Deadline for submission: 20th July 2022 by 11:00pm EAT